

# Workforce Management Fast Start

➔ Streamline time and attendance management quickly and economically with the Infor WFM Fast Start programme.



## Do business better.

Organisations with between 1,000 and 5,000 employees face unique challenges in managing time and attendance—they must play by the same employment rules as their larger competitors, adhere to the same complex legislative constraints, company policies, union rules, and pay practices—but with a smaller budget. To remain competitive they must still provide excellent customer service and keep their employees happy and engaged. Unfortunately, daily time and attendance problems usually resist solution without suitable tools. Error-prone manual time reporting systems simply can't cope with daily challenges such as buddy-punching, time theft, and other abuses, which lead to increased costs, poor accuracy, and inadequate policy compliance.

## Leverage experience.

Traditionally, powerful time and attendance systems such as Infor™ WFM Workbrain have only been cost effective for large, complex organisations. Now, by using a new delivery methodology to support a predefined UK baseline configuration, Infor can now offer WFM Workbrain at a competitive, fixed price with quick implementation for organisations with fewer than 5000 employees.

## Get business specific.

Workforce Time and Attendance is a complete and cost-effective solution that dramatically reduces costs, significantly improves productivity, and ensures compliance with external and internal regulations. Infor clients have reduced their gross payroll expenses by 1% to

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5%, reduced HR transaction cycle times by over 75%, and redeployed 60% of manager administration time to customer focused activities.

By implementing WFM Workbrain Fast Start, business will be able to roll out:

- Rapid automated timesheet entry and approval, with exception management
- Automated real-time zero-to-gross payroll calculation
- Employee self-services
- Leave balance control
- Leave request workflow
- Business intelligence using embedded Cognos® reporting

With fully automated time and attendance features, Infor WFM Fast Start helps your firm improve performance by letting you:

**Streamline operations.** Workforce Time and Attendance reduces payroll errors and overpayments by optimizing time and labour data collection and automating zero-to-gross pay calculation. Easy-to-use tools such as the Supervisor Summary and Payroll Export Wizard expedite the time review and approval processes.

**Engage employees.** Self-service allows employees to access frequently-used information and tools through an easy-to-use web based interface. Employees can view personal information, vacation time and other balances, request time off, and communicate with their managers and teammates.

**Enhance visibility.** Infor WFM Workbrain Workforce Performance is an industry-leading, 100% web-based reporting tool that provides strategic insight into key workforce performance indicators using at-a-glance dashboards and advanced reporting. It delivers immediate value for users with predefined role- and industry-specific home pages. Integration with Workbrain Time and Attendance provides transparency into hours worked, overtime, labour costs, and more to improve decision-making.

**Comply with confidence.** Avoid violations of complex legislative, company, and union constraints by using

proactive alerts that notify managers of pending non-compliance before it occurs. Automatic policy enforcement ensures compliance with complicated directives, and full auditing means always knowing who did what and when.

## See results now.

Once you've implemented Infor WFM Workbrain, you will have a base to expand upon as your business needs increase. You can scale up to cope with hundreds of thousands of employees, and you can also add additional WFM modules to encompass workforce planning, scheduling, or manpower budgeting.

## There is a better way.

At Infor, we work with a core belief. We believe in the customer. We believe that the customer is seeking a better, more collaborative relationship with its business software provider. And a new breed of business software: created for evolution, not revolution. Software that's simple to buy, easy to deploy and convenient to manage. Our 8,000+ employees in more than 100 countries and 70,000 customers stand with us. We look forward to your sharing in the results of our belief. There is a better way. For additional information, visit [www.infor.com](http://www.infor.com).

**Infor Corporate Headquarters**  
13560 Morris Road  
Suite 4100  
Alpharetta, Georgia 30004  
USA  
Direct: +1 (800) 260 2640

Contact your local Infor office regarding availability of products in your region.

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